



CITY OF DELANO RECREATION DEPARTMENT
925 ELLINGTON STREET, DELANO, CALIFORNIA 93215 • PHONE 661-721-3335 ~ FAX: 661-720-9760

SOCCER FIELD APPLICATION

(Print) Primary Contact Renter: Birth Date:

Organization (if applicable):

Address: City: State: Zip:

Primary Phone: 2nd Phone: Other:

E-mail: Total Attendance: Event date(s):

Purpose / Description of use:

Requested Field Size(s): Youth \$10.00 per hr. per field. (2hr. min) Adult \$20.00 per hr. per field. (2hr. min)

Entrance or attendance fee?: Yes No

Is this a public event: Yes No (Special Event Permit may be required)

Terms & Deposits:

- Only the Primary Contact Renter and or Organization Representative can submit this application.
You are responsible for the cleanup of trash at and around the fields used at the conclusion of that use.
Field use that goes beyond agreed upon end time may result in being denied use of the facility for up to one year.
Any items and/or equipment left at the facility will not be the responsibility of the City of Delano.
Changes to reservations must be made in person by Primary Contact Renter at least (7) calendar days prior to the event date.
All Fees paid are not refundable.

I have read, understood, and agree to all the terms and conditions listed above. Initial:

ACKNOWLEDGEMENT:

I hereby certify that I have read and understand all terms and conditions in the rules and regulations regarding use of the facility that I am renting. I further agree to hold the City of Delano, its governing board, the individual members thereof, and all officers, agents, and employees free and harmless from any loss, damage, liability, costs, or expenses that may arise during (or caused in any way) such use or occupancy of City property.

Applicant's Signature: Date:

OFFICE STAFF USE ONLY

Table with 6 rows for scheduling. Columns include Date, Field # (1-7), Y1, Y2, Start Time, and End Time.

Liability insurance: Provided own on: By:

Rental rate (1): / Per hour: Rental rate (2): / Per hour:

Date: Amount paid: \$ Receipt #: Balance: \$ Entered by:

Notes:

DELANO SOCCER PARK RULES AND REGULATIONS:

- **A Soccer Park Field Use Application must be completed and fully paid before date reservation can be made and approved by the Recreation Manager or designee.**
- Applications may be accepted up to six (6) months in advance.
- **A Soccer Park Field Use Application** can only be submitted at Administration Office during business hours.
- Only the Primary Contact Renter can make changes to the application once submitted.
- **Primary Contact Renter must be 18 years or older.**
- Changes to reservations must be made in person (by Primary Contact Renter) at least (7) calendar days prior to the event date.

DELANO MUNICIPAL CODE SECTIONS 9.16.010 – 9.16.120:

- 1. The City of Delano reserves the right to change the hours and days of operation, and to close the soccer park at any time and without notice.**
2. Each person, organization and group are expected to have reasonable knowledge of the game of soccer or any other group sport before using a field.
3. Each player is responsible to play the game of soccer or any other group sport safely, use appropriate attire, and be knowledgeable about their ability to play the sport or lack thereof.
- 4. No alcohol (Delano municipal code section 9.20.010), controlled substances, or pets/animals are allowed on the facility grounds at any time. Use of tobacco products is prohibited.**
- 5. Driving and/or parking on the fields is prohibited. Other than city maintenance crews/staff, no cars, trucks, golf carts, bicycles, scooters, or skateboards, motorized or push, are allowed on the fields.**
6. Groups, organizations, or individuals using the facility are responsible for compliance with all appropriate state, county & local laws, ordinances, and regulations, including fire regulations, health and safety code requirements, facility use permits, insurance requirements, and the payment of fees as approved by the Delano City Council.
7. All persons, organizations and groups desiring to use the fields for organized practices and games/tournaments, or other organized activity/event shall submit an application, pay the appropriate fees, procure liability insurance naming the City of Delano as an additional insured, and provide to the City of Delano a copy of the insurance endorsement and fees 20 days prior to the game/tournament or event.
- 8. Groups, organizations and individuals are responsible for the cleanup of trash and debris at and around the fields used at the conclusion of that use. Failure to do so may result in being billed for the cleanup or having the cost deducted from any deposit tendered. Repeat offence may result in being denied use of the facility for up to one year.**
9. No firearms, air rifles, bb guns, paint guns, spring guns, bow and arrows, slings, or any other form of weapon dangerous to human safety are allowed on the facility grounds at any time.
10. No amplifiers or devices that produce loud noises are permitted. Glass containers are prohibited in all areas. Overnight camping and parking is prohibited, including overnight parking of any motor homes or other recreational vehicle.
- 11. The City of Delano reserves the right to cancel a practice, tournament, activity, or event at any time due to inclement weather or any other condition deemed detrimental to the facility or public safety. The city reserves the right to postpone the start of any practices, games, tournaments, and/or events due to frost, field condition, and/or public safety concerns.**
12. The City of Delano reserves the right to assign fields for all practices, tournaments, games, events and/or to assign non-rented fields to other groups to ensure the full usage of the facility. The City of Delano further reserves the right to remove a field from use to perform maintenance/repair, and to allow the grass time to recover at any time and without notice. Use of any given field would be reassigned to an available field if necessary.
13. It is prohibited for any person to engage in boisterous, threatening, abusive, insulting, indecent or profane language or to engage in any disorderly conduct or behavior leading to a breach of the public peace and enjoyment of the facility. The City of Delano reserves the right to remove, or have removed, any person(s) due to abusive conduct or a non-cooperative attitude.
- 14. Only persons, groups or organizations authorized by the City of Delano shall sell, vend, peddle, or distribute any merchandise or property whatsoever, or sell tickets or solicit contributions for political, religious or other purposes within the boundaries of the facility. Any items sold or distributed, or solicitation activity on the premises must be pre-approved by the City of Delano in writing.**
15. No person, organization or group shall attach to the facility any materials, devices, banners or equipment for the purpose of advertising or decorating the facility or for any other purpose without first having obtained written permission from the city of Delano. The cost to remove any such items or repair of any damage as a result will be charged to the person, organization, or group.
16. No person, organization or group shall store, leave, or otherwise allow any materials, supplies, equipment, or other physical accessories to remain at the soccer park without the written permission of the city of Delano. The cost to remove any such items and any damage caused as a result will be charged to the person, organization, or group responsible.
- 17. The City of Delano reserves the right to remove, or have removed, any person(s), organizations or groups due to a violation of any of these rules.**

INSURANCE AND PERMIT REQUIREMENTS

ORGANIZATION / RENTER (NAME): _____ DATE OF EVENT: _____

The Certificate of Insurance and necessary permits are due 30 days prior to the event.

1. The Certificate of Insurance must be in the name of the person and or organization who signs this document.
2. Must also clearly show the **liability limits** and **policy dates** to be valid.
3. Required Certificate of Liability Insurance Coverage of the following: **(use check marked section)**

	<input type="checkbox"/> Low Risk 1-A	<input type="checkbox"/> Intermediate 2	<input type="checkbox"/> High Risk 3
Per Occurrence	\$1,000,000	\$2,000,000	\$5,000,000
General Aggregate	\$2,000,000	\$4,000,000	\$10,000,000
Products / Completed Operations Aggregate	\$1,000,000	\$2,000,000	\$5,000,000
Workers Comp (Statutory Employer's Liability)	\$1,000,000	\$1,000,000	\$1,000,000
Auto Liability (Combined Single Limit)	\$1,000,000	\$2,000,000	\$5,000,000
Liquor Liability	Yes, if Applicable	Yes, if Applicable	Yes, if Applicable

4. Certificate Required Wording
 - a. In the Description and Location Section: State your event name / description and location + **"Shall indemnify, defend, and hold harmless City of Delano, its officers, agents, and employees against any and all liability, claims, and actions."**
 - b. Add the following to Certificate Holder Section.
City of Delano
"Officers, agents, employees, successors and assigns."
P. O. BOX 3010
Delano, CA 93216
5. You must also obtain an **Endorsement Page** with the following included in Name of Additional Insured Person(s) or Organization Section.

City of Delano
"Officers, Agents, Employees, successors and assigns-shall indemnify, defend, and hold harmless City of Delano, its officers, agents, and employees against any and all liability, claims, and actions".
P. O. BOX 3010
Delano, CA 93216

Additional information

Required insurance certificates can be obtained by contacting homeowner/auto insurance companies and asking for event insurance or visiting online event insurance companies such as those listed below.

www.eventsured.com
www.theeventhelper.com
www.specialeventinsurance.com
www.coverwallet.com