

**CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
MISSION STATEMENT/DEPARTMENT GOALS**

Department: Inmate Welfare Fund

Fund: 94

Dept: 214

MISSION STATEMENT

To establish and maintain a Welfare Fund for the benefit and welfare of Inmates under the care of the California Department of Corrections and Rehabilitation (CDCR).

DEPARTMENT GOALS

1. Maintain an operating fund sufficient to provide on a continuing basis, the following:
 - Leisure time activities for inmates.
 - Essential items for purchase by inmates.
 - Opportunities and training for inmates to be creative and to profit from their handicraft products.

2. The DCCF shall work towards the establishment of an efficient, mutually beneficial working relationship and partnership with the City's finance department that jointly utilizes staff towards the benefit of both departments while emphasizing joint, efficient operationability and cross/succession training for staff in both departments.

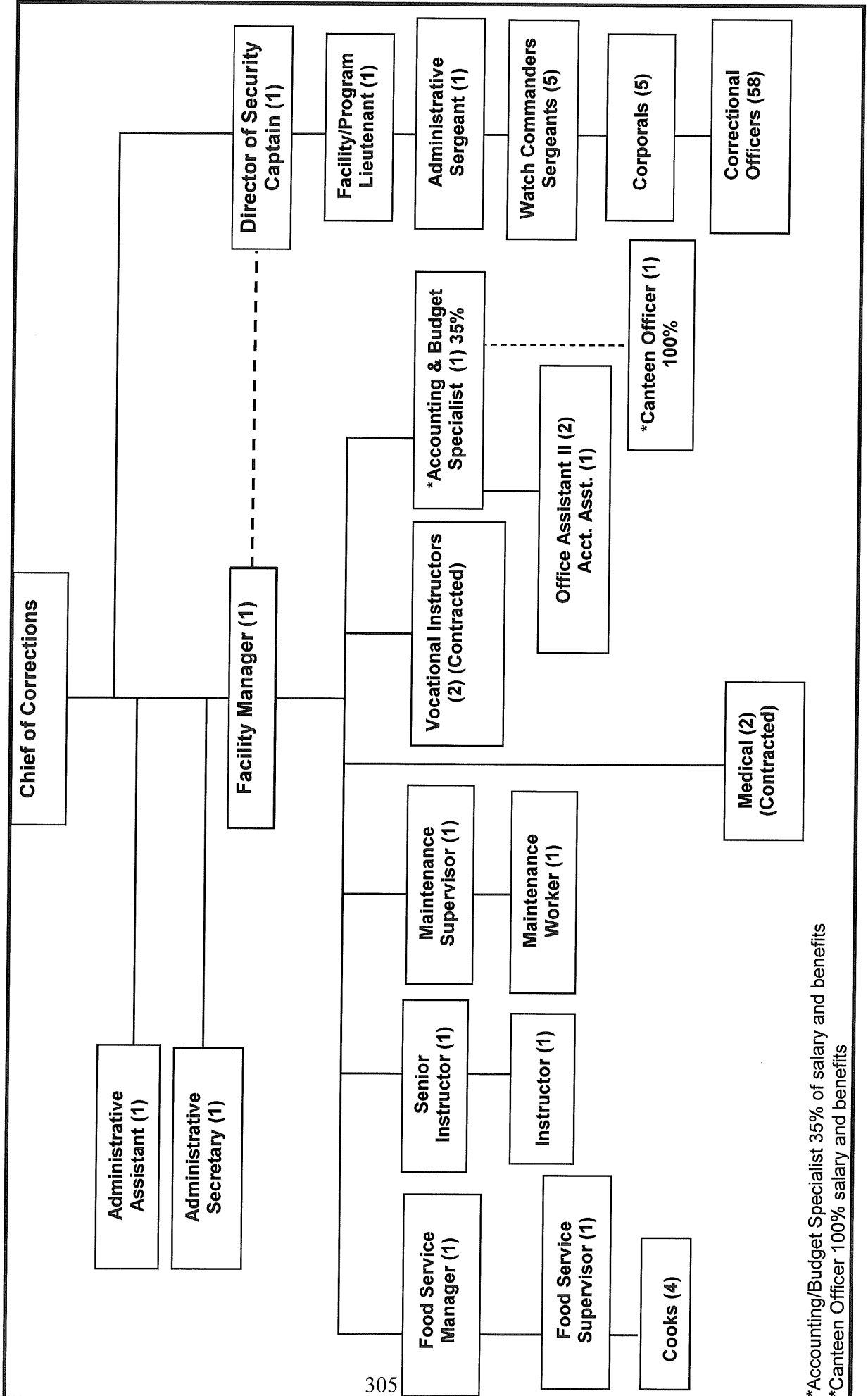
DELANO COMMUNITY CORRECTIONAL FACILITY

ORGANIZATIONAL CHART

Department: Community Correctional Facility

Fund 94

Dept: 214



305

*Accounting/Budget Specialist 35% of salary and benefits

*Canteen Officer 100% salary and benefits

CITY OF DELANO
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
TWO YEAR ANNUAL BUDGET
FUND 94 - INMATE WELFARE - DEPT 214

	Actual 2008-2009	Actual 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
FUND BALANCE, JULY 1,	350,932	35,260	92,816	92,816	86,371	94,841
Revenues:						
Investment Earnings	5,298	225	-	-	-	-
Inmate Phone Commission-IWF	-	-	-	-	-	-
Canteen/Special Orders	209,337	172,766	131,150	200,200	40,700	-
Special Orders	8,758	3,177	2,750	5,000	-	-
Inmate Vending Commission	3,031	3,163	1,675	1,500	-	-
Car Wash Shoe Shine Services	485	245	177	-	-	-
Confiscated Coins	36	-	-	-	-	-
Miscellaneous Revenue	-	301	100	100	-	-
Total Revenues	226,945	179,877	135,852	206,800	40,700	-
Expenditures:						
Salaries & Benefits	72,657	79,567	108,121	102,656	18,400	-
Maintenance & Operations	170,229	187,254	188,710	188,710	26,090	-
Capital Outlay	839	5,367	30,000	30,000	1,200	-
Capital Improvements	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Total Expenditures	243,725	272,188	326,831	321,366	45,690	-
Excess of Revenues Over (Under)						
Expenditures	(16,780)	(92,311)	(190,979)	(114,566)	(4,990)	-
Other Financing Sources (Uses):						
Transfers In - Inmate Telephone	-	-	-	-	-	-
Transfers Out - Inmate Telephone	(298,892)	-	-	-	-	-
Transfers Out - Inmate Telephone	-	-	-	-	-	-
Prior Year Adjustments:						
Transfers In - Inmate Telephone 09-07	-	149,867	-	108,121	13,460	-
Transfers In - Inmate Telephone 09-07	-	-	-	-	-	-
Prior Year Adjustment Fund Bal. 07-08	-	-	-	-	-	-
	-	-	-	-	-	-
Total Other Financing Sources (Uses)	(298,892)	149,867	-	108,121	13,460	-
	35,260					
TOTAL FUND BALANCE	35,260	92,816	(98,163)	86,371	94,841	94,841

CITY OF DELANO
TWO YEAR ANNUAL BUDGET
FUND 94 - CCF-INMATE WELFARE - DEPT 214
REVENUE ESTIMATES

Acct#	Sources	Actual Revenues 2008-2009	Actual Revenues 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Revenues:							
3500	Investment Earnings	5,298	225	-	-	-	-
3601	Inmate Phone Commission-IWF	-	-	-	-	-	-
3602	Canteen	209,337	172,766	131,150	200,200	40,700	-
3618	Special Orders	8,758	3,177	2,750	5,000	-	-
3605	Inmate Vending Commission	3,031	3,163	1,675	1,500	-	-
3615	Car Wash Shoe Shine Services	485	245	177	-	-	-
3626	Confiscated Coins	36	-	-	-	-	-
3960	Miscellaneous Revenue	-	301	100	100	-	-
Total Revenues		226,945	179,877	135,852	206,800	40,700	-
Other Financing Sources/Uses:							
3990 097	Transfers In - Inmate Telephone	-	-	-	-	-	-
<i>Prior Year Adjustments:</i>							
3990 097	Transfers In - Inmate Telephone 09-07	-	149,867	-	108,121	13,460	-
3990 097	Transfer In - Inmate Telephone 09-07	(298,892)	-	-	-	-	-
Total Other Financing Sources/Uses		(298,892)	149,867	-	108,121	13,460	-
Total Revenues and Transfers		(71,947)	329,744	135,852	314,921	54,160	-

CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

Department: Inmate Welfare

Fund: 94

Dept. 214

DEPARTMENTAL SUMMARY						
Description	Actual	Actual	Adjusted	Estimated	Approved	Approved
	Expend.	Expend.	Budget	Actual	Budget	Budget
	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012	2012-2013
Salaries & Benefits	72,657	79,567	108,121	102,656	18,400	-
Maintenance & Operations	170,229	187,254	188,710	188,710	26,090	-
Capital Outlay	839	5,367	30,000	30,000	1,200	-
Capital Improvements	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
Total	243,725	272,188	326,831	321,366	45,690	-

EXPENDITURE DETAIL							
Object No.	Description	Actual	Actual	Adjusted	Estimated	Approved	Approved
		Expend.	Expend.	Budget	Actual	Budget	Budget
		2008-2009	2009-2010	2010-2011	2010-2011	2011-2012	2012-2013
<u>Salaries and Benefits:</u>							
5110	Salaries-Regular	45,793	55,962	65,000	62,293	10,100	-
5115	Regular - Part Time	-	-	-	-	-	-
5120	Salaries-Temporary	394	1,263	6,321	5,990	-	-
5125	After-School Wages	-	-	-	-	-	-
5130	Overtime Pay	319	5,713	-	-	300	-
5140	Standby Pay	-	-	-	-	-	-
5160	Council/Com Pay	-	-	-	-	-	-
5190	Other Salaries/Benefits	398	(11,737)	2,500	2,293	300	-
5191	FICA	3,611	4,905	5,800	5,314	900	-
5192	Pension	10,313	11,748	13,500	13,029	2,500	-
5193	Medical & Life Insurance	5,305	6,670	8,500	8,065	3,000	-
5194	Cafeteria/Mgt. Incentive	1,939	2,327	3,000	2,172	1,000	-
5195	Workers' Comp	4,585	2,716	3,500	3,500	300	-
Total Salaries & Benefits		72,657	79,567	108,121	102,656	18,400	-
<u>M & O</u>							
5200	Administrative Overhead	9,890	9,375	9,500	9,500	1,350	-
5203	Telephone	-	-	-	-	-	-
5300	Office Supplies	1,239	1,567	3,000	3,000	510	-
5301	Postage	840	748	1,500	1,500	150	-
5330	Resale Purchase	131,161	155,327	154,000	154,000	22,170	-
5332	Non-Resale Purchase	193	323	300	300	100	-
5334	Library Purchase	4,393	4,365	3,300	3,300	130	-
5336	Accounting Supplies	-	-	1,000	1,000	200	-
5338	Tournament Supplies	7,236	8,094	5,810	5,810	680	-
5340	Special Orders	8,191	2,754	4,500	4,500	120	-
5342	Film Expense	1,117	462	1,500	1,500	170	-

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Department: Inmate Welfare

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
M&O (cont'd)							
5344	Video Rental	1,081	2,077	2,500	2,500	120	-
5400	Travel, Conf., & Training	-	-	-	-	-	-
5423	Dues, Membership, Sub	-	-	-	-	-	-
5510	Vehicle M&O - Direct Chrg. [-	-	-	-	-	-
5511	Vehicle M&O - Fuel	-	-	-	-	-	-
5512	Vehicle M&O - Parts	-	-	-	-	-	-
5513	Vehicle M&O - Labor	-	-	-	-	-	-
5514	Share of Cost - City MIS	-	-	-	-	-	-
5515	CIS - Maintenance	-	-	-	-	-	-
5522	Contractual Maintenance	-	-	-	-	-	-
5523	Rents & Leases	-	-	-	-	-	-
5524	Professional/Technical	-	-	-	-	-	-
5532	SEMS Operations	-	-	-	-	-	-
5700	General Supplies	3,890	1,438	1,500	1,500	260	-
5782	Worker's Comp.	-	-	-	-	-	-
5784	Liability Insurance	-	-	-	-	-	-
5799	Consultant Services	-	-	-	-	-	-
5809	Bank Service Fee	998	724	300	300	130	-
6000	Depreciation	-	-	-	-	-	-
6800	Special Order Inmates	-	-	-	-	-	-
7200	Equipment Purchases	-	-	-	-	-	-
Total M & O		170,229	187,254	188,710	188,710	26,090	-
Capital Outlay							
-							
8336	Unspecified Capital Outlay	839	5,367	4,500	4,500	1,200	-
88AP	Unspecified Capital Outlay	-	-	25,500	25,500	-	-
Total Capital Outlay		839	5,367	30,000	30,000	1,200	-
Capital Improvement							
-							
Total Capital Improvement							
-							
Total Debt Service							
6100	Principal Debt	-	-	-	-	-	-
6102	Interest Debt	-	-	-	-	-	-
Total Debt Service		-	-	-	-	-	-
Other Financing Uses							
7997	Transfers Out To Inmate Telephone	-	-	-	-	-	-
7997	Transfers Out To Inmate Telephone	-	-	-	-	-	-
Total Other Financing Uses		-	-	-	-	-	-
Department Total		243,725	272,188	326,831	321,366	45,690	-

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SALARIED EMPLOYEES				
Position Title	Number of Positions		Annual Salary	
	PY Approved	Approved	2012 Approved	2013 Approved
Existing Positions:				
Correctional Officer	1.00	1.00	7,200	0
Senior Instructor	-	-	0	0
Instructor	-	-	0	0
Finance Manager (reclassified) (A)	0.35	0.35	2,900	0
Assignment Pay	-	-	0	0
Total Existing Positions	1.35	1.35	10,100	-
New Positions/Changes:				
(A) .65 to 46-210 CCF				
.35 to 94-214 Inmate Welfare				
Total New Positions/Changes	-	-	-	-
Total Salaried Positions	1.35	1.35	10,100	-

Hourly Employees:				
Position Title	Hrly Wage	No. of Hours	Annual Wages	
Total Hourly Employees	-	-	-	-
PERSONNEL RECAP				
		Approved 2009/10	Approved 2011/12	Approved 2012/13
Regular		1.35	1.35	0.00
Part-time				