



925 Ellington Street, Delano, California 93215 • Phone 661-721-3335 ~ Fax: 661-720-9760

# DELANO SOCCER PARK FACILITY RENTAL FORM

**LISTED EVENT DAY CONTACT PERSON MUST CHECK IN WITH STAFF BEFORE AND AFTER EVENT**

**(INITIAL \_\_\_\_\_)**

Today's date: \_\_\_\_\_ Date of event: \_\_\_\_\_ Activity: \_\_\_\_\_

Event day contact person: \_\_\_\_\_ Contacts Cell: \_\_\_\_\_ D.O.B: \_\_\_\_\_

Organization / League Name: \_\_\_\_\_ Team Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

## ACTIVITY INFORMATION: PLEASE COMPLETE AND/OR CHECK ALL ITEMS THAT APPLY

**Purpose of Activity:**  Tournament  League Game(s)  Practice(s)  Special Event: \_\_\_\_\_  
*(Be Specific)*

**Activity for:**  Adult  Youth **Number Attending:** \_\_\_\_\_ **Will a fee be charged:**  Yes  No

### Facility Rental Policies

1. Provide the Delano Recreation Department, a liability insurance policy, naming the City of Delano as an additional insured, in the amount of \$1,000,000 no later than 14 days prior to the first date the facility will be utilized, or the tournament is subject to cancellation.
2. Provide the City of Delano Recreation Department, a schedule of events no later than 14 days prior to the first date the facility will be utilized.
3. **No Alcohol, Controlled substances, tobacco products or pets are allowed on the facility grounds at any time.**
4. **Renter must enforce park rules to all patrons and spectators on field and outlining area.**
5. **All trash on field and outlining area must be cleared. A deduction from deposit will be charged if not cleaned, amount will be determined by degree of severity. (Deposits will be returned to renter by mail within 30 days after the date of the event.) Any equipment or personal items left at the facility will not be the responsibility of the City of Delano.**
6. Rental(s) include field use, Goal net setup and takedown, access to parking lot and main building bathrooms.
7. Events that exceed stated end time will be subject to additional fees and or organization prohibited from future rentals.
8. Failure to comply with any of the above requirements will result in cancellation of the permit and the use of the facility and forfeiture of any deposits at moment of violation.
9. Rentals are subject to cancellation due to severe weather conditions.

**CHECK IN:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**CHECK OUT:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OFFICE USE ONLY

**Field #:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Month:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

RA Notes: \_\_\_\_\_ Field(s) Condition Before: \_\_\_\_\_ Condition After: \_\_\_\_\_

**Field #:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Month:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

RA Notes: \_\_\_\_\_ Field(s) Condition Before: \_\_\_\_\_ Condition After: \_\_\_\_\_

**Field #:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Month:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

RA Notes: \_\_\_\_\_ Field(s) Condition Before: \_\_\_\_\_ Condition After: \_\_\_\_\_

**Deposit Due:** \$ \_\_\_\_\_ **Rental Fee:** \$ \_\_\_\_\_ **Balance:** \$ \_\_\_\_\_

**Date:** \_\_\_\_\_ **Amount Paid:** \$ \_\_\_\_\_ **Receipt #:** \_\_\_\_\_ **Check #:** \_\_\_\_\_ **Cash By:** \_\_\_\_\_ **Entered by:** \_\_\_\_\_



Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Delano Soccer Park  
Rules and Regulations  
(Delano Municipal Code Sections 9.16.010 – 9.16.120),**

1. The City of Delano reserves the right to change the hours and days of operation, and to close the Soccer Park at any time and without notice.
2. Each person, organization and group is expected to have reasonable knowledge of the game of soccer or any other group sport before using a field.
3. Each player is responsible to play the game of soccer or any other group sport safely, use appropriate attire, and be knowledgeable about their ability to play the sport or lack thereof.
4. **NO ALCOHOL (Delano Municipal Code Section 9.20.010), CONTROLLED SUBSTANCES, OR PETS/ANIMALS ARE ALLOWED ON THE FACILITY GROUNDS AT ANY TIME. USE OF TOBACCO PRODUCTS IS PROHIBITED.**
5. **DRIVING AND/OR PARKING ON THE FIELDS IS PROHIBITED.** Other than City maintenance crews/staff, no cars, trucks, golf carts, bicycles, scooters or skate boards, motorized or push, allowed on the fields.
6. Groups, organizations, or individuals using the facility are responsible for compliance with all appropriate State, County & Local laws, ordinances, and regulations, including fire regulations, Health and Safety Code requirements, Facility Use Permits, insurance requirements, and the payment of fees as approved by the Delano City Council.
7. All persons, organizations and groups desiring to use the fields for organized practices and games/tournaments or other organized activity/event shall submit an application, pay the appropriate fees, procure liability insurance naming the City of Delano as an additional insured, and provide to the City of Delano a copy of the insurance endorsement and fees five days prior to the game/tournament or event.
8. Groups, organizations and individuals are responsible for the cleanup of trash and debris at and around the fields used at the conclusion of that use. Failure to do so may result in being billed for the cleanup or having the cost deducted from any deposit tendered. Repeat offence may result in being denied use of the facility for up to one year.
9. No firearms, air rifles, BB guns, paint guns, spring guns, bow and arrows, slings or any other form of weapon dangerous to human safety are allowed on the facility grounds at any time.
10. No amplifiers or devices that produce loud noises are permitted. Glass containers are prohibited in all areas. Overnight camping and parking is prohibited, including overnight parking of any motor homes or other recreational vehicle.
11. The City of Delano reserves the right to cancel a practice, tournament, activity or event at any time due to inclement weather or any other condition deemed detrimental to the facility or public safety. The City reserves the right to postpone the start of any practices, games, tournaments, and/or events due to frost, field condition, and/or public safety concerns.
12. The City of Delano reserves the right to assign fields for all practices, tournaments, games, events and/or to assign non-rented fields to other groups to ensure the full usage of the facility. The City of Delano further reserves the right to remove a field from use to perform