



# CITY OF DELANO

Community Development Department

1015 Eleventh Avenue

P.O. Box 3010

Delano, California 93216

Phone: (661) 721-3340 Fax: (661) 721-3298

## APPLICATION FOR HOME OCCUPATION PERMIT

**Do you qualify for a Home Occupation Permit?** Home Occupations are intended to provide for commercial uses associated with a residence where the home occupation will ***clearly not alter the character or the appearance of the residential environment.*** Home occupations are allowed where the use can meet the conditions as outlined below. Before you apply for your required business license and your home occupation permit, please review the conditions listed below by which a Home Occupation use may be granted

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Property Owners Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

<sup>1</sup>Assessor's Parcel Number: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Describe Proposed Home Occupation in Detail: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Days per week of Home Occupation: \_\_\_\_\_

Hours per day of Home Occupation: \_\_\_\_\_

Name and number of employees (including self): \_\_\_\_\_

\_\_\_\_\_

Number of deliveries of goods or materials to home (week/month): \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> You may obtain the assessor's parcel number by contacting the Kern County Assessor's Office at 661-868-3485 or on line at <http://www.recorder.co.kern.ca.us/propertysearch/index.php>

**Home Occupation Permit**

Number of customer visits to home per week: \_\_\_\_\_

Machinery, equipment, and tools used: \_\_\_\_\_

Location and types of materials stored and used: \_\_\_\_\_

Vehicle and trailers used (number, type and size): \_\_\_\_\_

**REQUIRED APPLICATION SIGNATURES**

I, the undersigned, understand that any permit issued pursuant to this application does not grant any right or privilege to use any building or land contrary to the provisions of the City of Delano Municipal Code. I will comply with the provisions of Section 20.11.170 of the Delano Zoning Ordinance, a copy of which is attached to this application. I hereby certify that I am the resident of the property described in this application, and that the information provided in this application is to the best of my knowledge, true and correct.

Applicant's signature and date indicates that applicant has read the regulations set forth in Section 20.11.170 of the City's Zoning Ordinance and agrees to abide by all of them. Any violation of these regulations will result in making null and void any city approvals for the subject Home Occupation Permit.

I certify that am the record owner or authorized agent and that the information filed is true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant or Legal Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner (if not the same as the applicant)

\_\_\_\_\_  
Date

If the Home Occupation is granted the following conditions will apply:

1. All employees shall be members of the resident family and shall reside on the premises.
2. There will be no direct sales of products or merchandise from the home.
3. Pedestrian and vehicular traffic will be limited to that normally associated with residential districts.
4. The home occupation shall not involve the use of commercial vehicles for the delivery of materials to or from the premises beyond those commercial vehicles normally associated with residential uses.
5. Up to twenty-five percent (25%) of the living space or two hundred fifty (250) square feet, whichever is greater, of the home may be used for storage of materials and supplies related to the home occupation.
6. There shall be no outdoor storage of materials or equipment, nor shall merchandise be visible from outside the home.

**Home Occupation Permit**

- 7. The home occupation shall be confined within the main building. A garage shall be considered as part of the main building.
- 8. The appearance of the structure shall not be altered nor the occupation within the residence be conducted in a manner which would cause the premises to differ from its residential character either by the use of colors, materials, construction, lighting, signs, or the emissions of sounds, noises vibrations, dust, electrical interference, fire hazard, glare or any other hazard or nuisance to any greater extent than normally found in a residential area.
- 9. The use of utilities and community facilities shall be limited to that normally associated with the use of the property for residential purposes.

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Staff Use Only

**Date Received:** \_\_\_\_\_ **Fee:** \_\_\_\_\_ **Receipt Number:** \_\_\_\_\_

**Application No.** \_\_\_\_\_ **Approved by:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

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