

**CITY OF DELANO  
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013  
MISSION STATEMENT/DEPARTMENT GOALS**

Department: Transit Services

Fund: 75

Dept: 350

**MISSION STATEMENT**

*To be the premier provider of fast, environmentally friendly and convenient public transit services to the residents and visitors of the City of Delano and surrounding unincorporated county areas that is clean, affordable, reliable, efficient and safe, which would improve the quality of life and reduce congestion on Delano roadways.*

**DEPARTMENT GOALS**

- 1. To develop a comprehensive marketing, outreach, advertising and public information program which would attribute to a goal of at least increasing ridership by 5% each fiscal year. This program will include a new Rider's Guide with system map, website upgrades, the development of a brand, improving customer service and provide an avenue for outreach to DART passengers efficiently.*
- 2. To reduce costs for achieving a 10% farebox recovery ratio in accordance with the Transportation Development Act (TDA) and work towards a 20% farebox recovery ratio due to the City becoming designated as an urbanized area.*
- 3. To review and modify the current transit routes, fares, schedules, service policies and procedures to ensure that the transit system is operating efficiently and in the most cost effective way possible.*
- 4. To develop a request for proposals for contracting out the Transit Operations, Maintenance and Dispatching to a professional transit operations contractor experienced in operating a small urban transit system by January 1, 2008.*
- 5. Continue to pursue additional local, state and Federal funding to support the transit system and reduce the need for General Fund support.*

**CITY OF DELANO**  
**SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**TWO YEAR ANNUAL BUDGET**  
**FUND 75 - TRANSIT - DEPT 350**

	Actual 2008-2009	Actual 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
<b>FUND BALANCE, JULY 1,</b>	<b>1,114,365</b>	<b>1,260,192</b>	<b>1,089,089</b>	<b>1,089,089</b>	<b>360,718</b>	<b>362,721</b>
<b>Revenues:</b>						
Investment Earnings	20,243	6,828	20,000	6,800	6,000	6,000
Revenue from the County - TDA	11,744	8,346	7,725	15,000	20,000	20,000
TDA Funds 1/4 cent sales tax	605,174	1,346,135	945,885	586,468	1,108,130	1,583,300
TDA STAF OPP 6.5	589,906	-	-	285,436	233,323	-
FTA Section 5311-Operator Assist	-	125,344	-	133,000	118,000	-
Grant Revenue	-	-	-	-	-	-
Proposition 1B	280,903	-	48,410	48,410	-	-
Building Rentals	8,451	13,000	-	17,290	16,500	18,000
Dial a Ride paid to Operator	640	13,146	9,270	5,400	5,000	5,200
Dial a Ride Ticket Sales	20	4,933	1,545	-	-	-
Passenger Fare - County	-	-	103	600	600	600
DART Bus Fares and Tickets	26,668	55,346	55,620	56,600	53,000	54,000
Other Current Service Charges	(445)	-	-	-	-	-
Miscellaneous Revenues	3,649	100	5,150	-	-	-
Transfer In CDBG Fund	-	132	-	-	-	-
Dept. of Transportation - PTMISEA	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,546,953</b>	<b>1,573,310</b>	<b>1,093,708</b>	<b>1,155,004</b>	<b>1,560,553</b>	<b>1,687,100</b>
<b>Expenditures:</b>						
Salaries & Benefits	728,215	817,774	1,035,650	808,073	781,400	808,200
Maintenance & Operations	662,233	913,137	766,653	608,821	626,250	653,500
Capital Outlay	10,678	2,682	641,645	466,481	150,900	-
Capital Improvements	-	-	-	-	-	-
Debt Service	-	10,820	-	-	-	-
<b>Total Expenditures</b>	<b>1,401,126</b>	<b>1,744,413</b>	<b>2,443,948</b>	<b>1,883,375</b>	<b>1,558,550</b>	<b>1,461,700</b>
<b>Excess of Revenues Over (Under)</b>						
<b>Expenditures</b>	145,827	(171,103)	(1,350,240)	(728,371)	2,003	225,400
<b>Other Financing Sources (Uses):</b>						
Transfers In - CDBG State	-	-	-	-	-	-
Transfers Out - General Fund	-	-	-	-	-	-
Transfers Out - Gas Tax	-	-	-	-	-	-
Transfers Out - Capital Projects	-	-	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUND BALANCE</b>	<b>1,260,192</b>	<b>1,089,089</b>	<b>(261,151)</b>	<b>360,718</b>	<b>362,721</b>	<b>588,121</b>

**CITY OF DELANO  
TWO YEAR ANNUAL BUDGET  
FUND 75 - TRANSIT - DEPT 350  
REVENUE ESTIMATES**

<b>Acct# Sources</b>	<b>Actual Revenue 2008-2009</b>	<b>Actual Revenue 2009-2010</b>	<b>Adjusted Budget 2010-2011</b>	<b>Estimated Actual 2010-2011</b>	<b>Approved Budget 2011-2012</b>	<b>Approved Budget 2012-2013</b>
<b>Revenues:</b>						
3500 Investment Earnings	20,243	6,828	20,000	6,800	6,000	6,000
3050 Revenue from the County	11,744	8,346	7,725	15,000	20,000	20,000
3080 TDA Funds 1/4 Cent Sales Tax - TDA	605,174	1,346,135	945,885	586,468	1,108,130	1,583,300
3082 TDA STAF OPP 6.5	589,906	-	-	285,436	233,323	-
3095 FTA Section 5311-Operator Assist	-	125,344	-	133,000	118,000	-
3097 001 Grant Revenue	-	-	-	-	-	-
3099 Proposition 1B	280,903	-	48,410	48,410	-	-
3852 Building Rentals	8,451	13,000	-	17,290	16,500	18,000
3870 Dial a Ride paid to Operator	640	13,146	9,270	5,400	5,000	5,200
3871 Dial a Ride Ticket Sales	20	4,933	1,545	-	-	-
3872 Passenger Fare - County	-	-	103	600	600	600
3876 DART Bus Fares and Tickets	26,668	55,346	55,620	56,600	53,000	54,000
3890 Other Current Service Charges	(445)	-	-	-	-	-
3960 Miscellaneous Revenues	3,649	100	5,150	-	-	-
3990 Transfer In - CDBG Fund	-	132	-	-	-	-
3099 004 Dept. of Transportation - PTMISEA	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,546,953</b>	<b>1,573,310</b>	<b>1,093,708</b>	<b>1,155,004</b>	<b>1,560,553</b>	<b>1,687,100</b>
<b>Other Financing Sources:</b>						
3990 001 Transfers In - General Fund	-	-	-	-	-	-
3990 012 Transfers In - TDA	-	-	-	-	-	-
3990 039 Transfers In - CDBG State	-	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Transfers</b>	<b>1,546,953</b>	<b>1,573,310</b>	<b>1,093,708</b>	<b>1,155,004</b>	<b>1,560,553</b>	<b>1,687,100</b>

**CITY OF DELANO**  
**TWO YEAR ANNUAL BUDGET, FY 2012 & 2013**  
**DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL**

Department: Transit

Fund: 75

Dept: 350

<b>DEPARTMENTAL SUMMARY</b>						
Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Salaries & Benefits	728,215	817,774	1,035,650	808,073	781,400	808,200
Maintenance & Operations	662,233	913,137	766,653	608,821	626,250	653,500
Capital Outlay	10,678	2,682	641,645	466,481	150,900	-
Capital Improvements	-	-	-	-	-	-
Debt Service	-	10,820	-	-	-	-
Other Financing Uses	-	-	-	-	-	-
<b>Total</b>	<b>1,401,126</b>	<b>1,744,413</b>	<b>2,443,948</b>	<b>1,883,375</b>	<b>1,558,550</b>	<b>1,461,700</b>

<b>EXPENDITURE DETAIL</b>							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
<b>Salaries and Benefits:</b>							
5110	Salaries-Regular	270,959	360,416	496,851	370,144	352,500	354,200
5115	Regular - Part Time	87,401	101,956	232,854	76,792	183,500	200,200
5120	Salaries-Temporary	87,139	67,183	55,000	96,735	-	-
5125	After-School Wages	-	-	-	-	-	-
5130	Overtime Pay	28,177	45,455	15,000	40,977	15,000	15,000
5140	Standby Pay	-	-	-	-	-	-
5160	Council/Com Pay	-	-	-	-	-	-
5190	Other Salaries/Benefits	85,668	44,771	23,981	18,888	17,000	17,000
5191	FICA	37,540	46,422	43,110	46,393	44,800	46,200
5192	Pension	39,870	45,329	53,564	50,340	62,400	62,800
5193	Medical & Life Insurance	43,559	59,142	63,099	57,376	61,100	66,500
5194	Cafeteria/Mgt. Incentive	16,645	18,271	22,581	14,828	18,000	18,000
5195	Workers' Comp	31,257	28,829	29,610	35,600	27,100	28,300
		-	-	-	-	-	-
	<b>Total Salaries &amp; Benefits</b>	<b>728,215</b>	<b>817,774</b>	<b>1,035,650</b>	<b>808,073</b>	<b>781,400</b>	<b>808,200</b>
<b>M &amp; O</b>							
5200	Administrative Overhead	(6,828)	163,028	165,826	165,826	166,000	166,000
5201	Electrical	7,835	7,432	6,800	7,200	6,500	7,000
5203	Telephone	5,253	5,873	5,900	8,200	6,800	7,200
5205	Water	1,144	1,522	1,300	9,100	5,900	6,200
5239	Natural Gas	48	1,260	-	-	-	-
5300	Office Supplies	1,850	3,413	1,050	2,500	2,200	2,400
5301	Postage	701	729	580	500	700	700

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Department: Transit

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<b>EXPENDITURE DETAIL (Cont'd)</b>							
<b>Object No.</b>	<b>Description</b>	<b>Actual Expend. 2008-2009</b>	<b>Actual Expend. 2009-2010</b>	<b>Adjusted Budget 2010-2011</b>	<b>Estimated Actual 2010-2011</b>	<b>Approved Budget 2011-2012</b>	<b>Approved Budget 2012-2013</b>
<b>M&amp;O (cont'd)</b>							
5302	Printing & Copying	3,031	4,497	3,800	5,000	5,200	5,700
5303	Advertising	5,702	4,839	8,500	3,500	8,500	9,000
5304	Community Promotion	-	-	-	-	-	-
5306	Computer Supplies	428	234	2,800	1,500	2,500	2,800
5400	Travel, Conf., & Training	1,211	3,378	3,000	1,600	-	-
5423	Dues, Memberships and Sub	165	432	500	525	600	700
5510	Vehicle M&O - Direct Chrg. Dept.	76,072	82,009	73,413	64,500	75,000	83,000
5511	Vehicle M&O - Fuel	26,632	26,937	34,708	46,500	81,600	53,500
5512	Vehicle M&O - Parts	3,223	4,860	2,494	5,000	3,800	4,800
5513	Vehicle M&O - Labor	152,173	254,870	108,433	165,000	155,000	190,000
5514	Share of Cost - City MIS	1,664	23,039	22,023	22,023	24,200	24,600
5520	Special Equipment Repair	9,576	18,359	1,000	2,300	2,800	3,200
5522	Contractual Maintenance	4,226	9,745	18,000	16,000	10,600	12,400
5523	Rents & Leases	-	-	-	-	-	-
5524	Professional/Technical	83,869	10,044	8,000	7,200	8,500	9,000
5526	Outside Labor	43,020	38,094	50,000	3,000	4,000	5,500
5532	SEMS Operations	698	560	560	560	700	700
5550	Fire Services	-	-	2,000	2,000	-	-
5560	Small Tools	-	-	100	50	100	100
5583	CNG Fuel	34,564	28,362	22,000	34,000	22,000	24,000
5640	Computer Software	-	-	500	-	500	500
5700	General Supplies	7,255	16,926	20,000	16,500	13,000	14,900
5711	Irrigation Supplies	-	-	100	100	200	200
5784	Liability Insurance	17,900	17,900	18,437	18,437	19,000	19,000
5785	Employee Liability Insurance	-	-	-	-	-	-
5809	Bank Service Fees	1,191	166	200	200	350	400
6000	Depreciation	179,630	184,629	184,629	-	-	-
	<b>Total M &amp; O</b>	<b>662,233</b>	<b>913,137</b>	<b>766,653</b>	<b>608,821</b>	<b>626,250</b>	<b>653,500</b>
<b>Capital Outlay</b>							
89AB	GPS	2,029					-
81CM	Director Vehicle			18,000	26,000		-
88BW	CNG BUS (1-TDA)			300,000	190,000	-	-
80DB	DAR VANS (6) - TDA			256,645	250,481		-
80CM	Bus Survelance			27,000			-
							-
820L	Security Bus Camera - TDA					25,000	-
89AD	Dispatching Software - PTMI	8,649		40,000		60,000	-
820M	Bus Coverings (PTMISEA)	-	-	-	-	65,900	-

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
	Office Equipment	-	2,682			-	-
	<b>Total Capital Outlay</b>	<b>10,678</b>	<b>2,682</b>	<b>641,645</b>	<b>466,481</b>	<b>150,900</b>	-
	<b>M&amp;O (cont'd)</b>						
	<b><u>Capital Improvement</u></b>						
	<b>Total Capital Improvement</b>	-	-	-	-	-	-
	<b><u>Total Debt Service</u></b>	-					
6100	Principal Debt	-	9,960	-	-	-	-
6102	Interest Debt	-	860	-	-	-	-
	<b>Total Debt Service</b>	-	<b>10,820</b>	-	-	-	-
	<b><u>Other Financing Uses</u></b>						
	<b>Total Other Financing Uses</b>	-	-	-	-	-	-
	<b>Department Total</b>	<b>1,401,126</b>	<b>1,744,413</b>	<b>2,443,948</b>	<b>1,883,375</b>	<b>1,558,550</b>	<b>1,461,700</b>

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DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

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SALARIED EMPLOYEES				
Position Title	Number of Positions		2012 Approved	2013 Approved
	PY Approved	Approved		
<b>Existing Positions:</b>				
Trans./GS Director (A)	0.95	0.95	90,700	90,700
Transit Bus Driver/Operator	6.00	6.00	191,900	191,900
Office Assistant I	2.00	2.00	56,100	57,800
A/T Service Worker (B)	0.50	0.50	13,800	13,800
Assistant City Manager (C)	0.05	-	0	0
<b>Total Existing Positions</b>	<b>9.50</b>	<b>9.45</b>	<b>352,500</b>	<b>354,200</b>
<b>New Positions/Changes:</b>				
(A) .95 to 75-350 Transit				
.05 to 74-370 Airport				
(B) .50 to 75-350 Transit				
.50 to 74-370 Airport				
<b>Total New Positions/Changes</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Salaried Employees</b>	<b>9.50</b>	<b>9.45</b>	<b>352,500</b>	<b>354,200</b>

**Hourly Employees:**

Position Title	Hrly Wage	No. of Hours		
Part Time Bus Drivers (7)			150,000	165,000
Maintenance Worker I (1)			33,500	35,200
<b>Total Hourly Employees</b>	<b>-</b>	<b>-</b>	<b>183,500</b>	<b>200,200</b>
PERSONNEL RECAP				
		Approved 2010/11	Approved 2011/12	Approved 2012/13
Regular		9.50	9.45	9.45
Part-time			8.0	8.0

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