

**CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
MISSION STATEMENT/DEPARTMENT GOALS**

Department: Airport

Fund: 74

Dept: 370

MISSION STATEMENT

To own and develop a premier aviation facility in Northern Kern and Southern Tulare counties that will meet all general aviation needs for area residents and visitors which will ensure self sufficiency and foster economic development for commerce and industry in the City of Delano.

DEPARTMENT GOALS

- 1. Develop a comprehensive marketing, outreach, advertising and public information program, which would foster increase use of Delano Municipal Airport. This includes the development of a marketing brochure, webpage, advertisements and the development of a brand and focus on increasing Airport use from residents and visitors of northern Kern and southern Tulare counties that live or work in a 20-mile radius of the Airport. (This is a multi-year task).*
- 2. Improve and offer more services at Delano Municipal Airport (i.e. Jet Fuel sales).*
- 3. Continue to seek and receive various funding sources to ensure the Airport is self-sufficient.*
- 4. Facilitate and complete the Delano Municipal Airport Master Plan which will guide the future and solvency of the City's Airport.*

CITY OF DELANO
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
TWO YEAR ANNUAL BUDGET
FUND 74- AIRPORT - DEPT 370

	Actual 2008-2009	Actual 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
FUND BALANCE, JULY 1,	5,614	247,746	(33,072)	(33,072)	(85,946)	155,029
Revenues:						
Revenue from the County	-	(630)	-	425	-	-
CMAQ Grant	80,442	16,571	-	-	-	-
FAA Grant	-	10,881	-	-	150,000	150,000
Investment Earnings	-	-	-	-	-	-
Hangar Rental	14,026	34,003	32,445	32,445	24,000	26,500
Aircraft Parking	(303)	666	1,339	1,000	1,000	1,000
Building Rentals	(3,600)	2,640	2,640	3,011	10,000	10,000
Lease of Ground Areas	13,036	16,802	23,690	22,390	15,000	15,000
Fuel Sales	186,355	209,482	235,000	235,000	235,000	235,000
Oil Sales	103	26	52	-	50	50
Charts, Maps Etc	25	118	-	-	25	25
Other Revenue	140	2,103	1,030	2,100	100	100
Rest. Land Rental %Gross	-	36,770	373,250	36,000	24,000	24,000
Coffee/Soft drinks revenue	-	10	-	-	-	-
Miscellaneous Revenue	10,031	1,241	515	180	-	-
Chevron Rebate	-	-	-	-	101,750	101,750
Total Revenues	300,255	330,683	669,961	332,551	560,925	563,425
Expenditures:						
Salaries & Benefits	22,238	38,431	34,493	36,121	31,700	32,100
Maintenance & Operations	459,474	551,629	333,198	277,082	284,850	314,250
Capital Outlay	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-
Debt Service	19,907	18,295	16,847	25,468	-	-
Total Expenditures	501,619	608,355	384,538	338,671	316,550	346,350
Excess of Revenues Over (Under)						
Expenditures	(201,364)	(277,672)	285,423	(6,120)	244,375	217,075
Other Financing Sources (Uses):						
Transfer to Capital	-	-	(337,250)	(43,513)	-	-
Transfer to Water	(781)	(3,146)	(3,241)	(3,241)	(3,400)	(3,450)
Transfer In General Fund	444,277	-	-	-	-	-
Total Other Financing Sources (Uses)	443,496	(3,146)	(340,491)	(46,754)	(3,400)	(3,450)
TOTAL FUND BALANCE	247,746	(33,072)	(88,140)	(85,946)	155,029	368,654

**CITY OF DELANO
TWO YEAR ANNUAL BUDGET
FUND 74 - AIRPORT - DEPT 370**

Acct#	Sources	Actual Revenue 2008-2009	Actual Revenue 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Revenues:							
3050	Revenue from the County	-	(630)	-	425	-	-
3097	CMAQ Grant	80,442	16,571	-	-	-	-
3097 004	FAA Grant	-	10,881	-	-	150,000	150,000
3500	Investment Earnings	-	-	-	-	-	-
3850	Hangar Rental	14,026	34,003	32,445	32,445	24,000	26,500
3851	Aircraft Parking	(303)	666	1,339	1,000	1,000	1,000
3852	Building Rentals	(3,600)	2,640	2,640	3,011	10,000	10,000
3853	Lease of Ground Areas	13,036	16,802	23,690	22,390	15,000	15,000
3854	Fuel Sales	186,355	209,482	235,000	235,000	235,000	235,000
3855	Oil Sales	103	26	52	-	50	50
3856	Charts, Maps etc	25	118	-	-	25	25
3857	Other Revenue	140	2,103	1,030	2,100	100	100
3858	Rest. Land Rental %Gross	-	36,770	373,250	36,000	24,000	24,000
3971	Coffe/Soft Drinks Revenue	-	10	-	-	-	-
3960	Miscellaneous Revenue	10,031	1,241	515	180	-	-
39601	Chevron Rebate	-	261	-	-	-	-
3853 001	Edison Dollar Farm Land Lease	-	-	-	-	101,750	101,750
	Total Revenues	300,255	330,944	669,961	332,551	560,925	563,425
Other Financing Sources:							
3990 001	Transfers In - General Fund	444,277	-	-	-	-	-
3990 012	Transfers In - TDA	-	-	-	-	-	-
	Total Other Financing Sources	444,277	-	-	-	-	-
	Total Revenues and Transfers	744,532	330,944	669,961	332,551	560,925	563,425

CITY OF DELANO
TWO YEAR ANNUAL BUDGET, FY 2012 & 2013
DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

Department: Airport

Fund: 74

Dept: 370

DEPARTMENTAL SUMMARY						
Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
Salaries & Benefits	22,238	38,431	34,493	36,121	31,700	32,100
Maintenance & Operations	459,474	551,629	333,198	277,082	284,850	314,250
Capital Outlay	-	-	-	-	-	-
Capital Improvements	-	-	-	-	-	-
Debt Service	19,907	18,295	16,847	25,468	-	-
Other Financing Uses	781	3,146	340,491	46,754	3,400	3,450
Total	502,400	611,501	725,029	385,425	319,950	349,800

EXPENDITURE DETAIL							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
<u>Salaries and Benefits:</u>							
5110	Salaries-Regular	9,609	24,613	24,493	24,810	19,600	19,600
5115	Regular - Part Time	506	-	250	1,240	-	-
5120	Salaries-Temporary	-	-	-	1,518	-	-
5125	After-School Wages	-	-	-	-	-	-
5130	Overtime Pay	-	2,994	-	-	-	-
5190	Other Salaries/Benefits	4,684	1,311	-	-	1,500	1,500
5191	FICA	830	2,332	1,522	2,260	1,600	1,600
5192	Pension	2,620	1,139	2,867	-	3,300	3,300
5193	Medical & Life Insurance	1,848	3,754	3,022	4,107	3,700	4,100
5194	Cafeteria/Mgt. Incentive	618	1,050	1,018	865	1,100	1,100
5195	Workers' Comp	1,523	1,238	1,321	1,321	900	900
		-	-	-	-	-	-
	Total Salaries & Benefits	22,238	38,431	34,493	36,121	31,700	32,100
<u>M & O</u>							
5200	Administrative Overhead	34,840	3,000	3,000	3,000	3,000	3,000
5201	Electrical	13,705	13,152	15,100	15,000	13,800	14,600
5203	Telephone	3,412	4,254	3,300	2,800	3,100	3,300
5205	Water	1,610	1,614	1,570	1,570	2,000	2,000
5239	Natura Gas	784	-	900	800	900	1,100
5250	Loss on Fixed Assets	-	44,523	-	-	-	-
5300	Office Supplies	186	31	200	150	200	200
5301	Postage	574	824	425	700	600	700
5302	Printing & Copying	-	46	-	-	100	200
5303	Advertising	950	545	800	600	600	700
5306	Computer Supplies	-	269	-	-	200	200
5400	Travel, Conf., & Training	160	-	500	19	-	-
5423	Dues, Membership, Subs	80	40	100	39	200	200

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DEPARTMENTAL SUMMARY AND EXPENDITURE DETAIL

Department: Airport

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EXPENDITURE DETAIL (Cont'd)							
Object No.	Description	Actual Expend. 2008-2009	Actual Expend. 2009-2010	Adjusted Budget 2010-2011	Estimated Actual 2010-2011	Approved Budget 2011-2012	Approved Budget 2012-2013
M&O (cont'd)							
5510	Vehicle M&O - Direct Chrg. Dept.	979	878	2,447	2,600	2,200	2,500
5511	Vehicle M&O - Fuel	1,458	2,055	1,674	2,750	3,900	3,300
5512	Vehicle M&O - Parts	59	13	25	300	200	200
5513	Vehicle M&O - Labor	2,666	1,779	2,233	4,600	2,600	2,900
5514	Share of Cost - City MIS	715	580	580	580	1,500	1,500
5520	Contractual Mtn	7,763	3,927	1,800	-	2,400	2,700
5522	Contractual Maintenance	4,164	5,461	4,500	450	6,000	6,000
5523	Rents & Leases	1,689	13	3,500	3,050	3,500	3,600
5524	Professional/Technical	25,697	140,186	64,705	40,000	30,000	32,000
5532	SEMS Operations	26	24	24	24	50	50
5693	Liability	8,035	5,091	8,000	8,000	-	-
5700	General Supplies	7,284	7,585	6,500	3,800	6,000	6,500
5711	Irrigation Supplies	-	-	300	150	300	300
5720	Fuel for Re-Sale	221,053	204,396	99,090	185,000	200,000	225,000
5721	Oil for Re-Sale	-	-	250	100	200	200
5783	Charts for Re_Sale	-	-	100	-	100	100
5784	Liability Insurance	2,100	-	1,000	1,000	1,200	1,200
6000	Depreciation	119,485	111,343	110,575	-	-	-
Total M & O		459,474	551,629	333,198	277,082	284,850	314,250
Capital Outlay							
Total Capital Outlay		-	-	-	-	-	-
Capital Improvement							
Total Capital Improvement		-	-	-	-	-	-
Total Debt Service							
6102	Interest	5,817	10,897	9,929	9,942	-	-
6113	Jet Fuel Tank	14,090	7,398	6,918	15,526	-	-
Total Debt Service		19,907	18,295	16,847	25,468	-	-
Other Financing Uses							
7940	Transfer to Capital	-	-	337,250	43,513	-	-
7973	Transfer to Water	781	3,146	3,241	3,241	3,400	3,450
Total Other Financing Uses		781	3,146	340,491	46,754	3,400	3,450
Department Total		502,400	611,501	725,029	385,425	319,950	349,800

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SALARIED EMPLOYEES				
Position Title	Number of Positions		2012 Approved	2013 Approved
	PY Approved	Approved		
Existing Positions:				
Trans./GS Director (A)	0.05	0.05	5,800	5,800
A/T Service Worker (B)	0.50	0.50	13,800	13,800
Assistant City Manager (C)	0.05	0	0	0
Total Existing Positions	0.60	0.55	19,600	19,600
New Positions/Changes:				
(A) .95 to 75-350 Transit				
.05 to 74-370 Airport				
(B) .50 to 75-350 Transit				
.50 to 74-370 Airport				
Total New Positions/Changes	-	-	-	-
Total Salaried Employees	0.60	0.55	19,600	19,600

Hourly Employees:

Position Title	Hrly Wage	No. of Hours		
Total Hourly Employees	-	-	-	-

PERSONNEL RECAP

	Approved 2010/11	Approved 2011/12	Approved 2012/13
Regular	0.60	0.55	0.55
Part-time			