

**MINUTES**

**CITY OF DELANO  
PLANNING COMMISSION – REGULAR MEETING  
October 12, 2011**

**CALL TO ORDER**

Chairman Markham called the meeting to order at 6:06 p.m. in the City Hall Council Chambers, 1015 – 11<sup>th</sup> Avenue.

**FLAG SALUTE**

Commissioner Todd led the flag salute.

**ROLL CALL**

Commissioners present: Irma Barba, Anthony Gonzales, Sandeep Grewal, Diana Headrick, Gary Langston, Ralph Markham, Dwight Todd

Commissioners absent: none

**OFFICIALS PRESENT**

Community Development Director Carino, City Attorney Peake, City Clerk Kraft, Senior Planner McCabe

**ITEMS FROM THE PUBLIC**

No items

**CONSENT AGENDA**

- 1) Authorization to waive the reading of any ordinance or resolution in its entirety and consenting to the reading of such ordinances or resolutions by title only
- 2) Minutes of regular Planning Commission meeting of September 14, 2011

Moved by Commissioner Todd, seconded by Commissioner Gonzales, and unanimously carried to approve the Consent Agenda.

**PUBLIC HEARINGS**

No items

**REGULAR AGENDA**

No items

**DEPARTMENTAL REPORTS**

- 3) Discussion regarding site plan review application process

Ms. Carino presented the staff report.

There was brief discussion.

Moved by Commissioner Headrick, seconded by Commissioner Barba and unanimously carried to direct staff to prepare an informal process for site plan review to include a time line for completion of the process.

4) Discussion regarding density bonus ordinance

Ms. Carino presented the staff report.

There was discussion.

Moved by Commissioner Headrick, seconded by Commissioner Langston and unanimously carried to direct staff to prepare an ordinance for Council consideration to establish a process whereby an application for a density bonus goes before the Planning Commission for a recommendation to the City Council.

#### **COMMISSIONER STATEMENTS AND REPORTS**

No items

#### **ADJOURNMENT**

Moved by Commissioner Headrick, seconded by Commissioner Barba, and unanimously carried to adjourn the meeting at 6:50 p.m.

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Phyllis A. Kraft, City Clerk