

**MINUTES**

**CITY OF DELANO  
REDEVELOPMENT AGENCY**

**April 18, 2011**

**CALL TO ORDER**

Chairman Ramirez called the meeting to order at 6:00 p.m. in the City Hall Council Chambers, 1015 – 11<sup>th</sup> Avenue, Delano, CA 93215.

**FLAG SALUTE**

Chairman Ramirez led the flag salute.

**ROLL CALL**

Board Members Present: Aguirre (arrived 6:01 p.m.), Chavez, Morris, Ramirez, Vallejo  
Board Members Absent: none

**OFFICIALS PRESENT**

City Manager Salem, City Attorney Alan Peake, City Clerk Kraft, Finance Director DeDios, Police Chief DeRosia, Transportation and General Services Director Newhouse, Community Development Director Woodcock, Chief of Corrections Galaza, Community Services Director Tracey, Engineer Consultant Lippitt

**ITEMS FROM THE PUBLIC**

No items

**CONSENT AGENDA**

- 1) Warrant Register in the amount of \$4,667.32
- 2) Minutes of regular Redevelopment Agency meeting of April 4, 2011
- 3) Acceptance by the Redevelopment Agency of the Community Redevelopment Agency Annual Financial Report for the fiscal year ended June 30, 2010
- 4) Approve site access agreement and grant entry to the Judicial Council of California, Administrative Office of the Courts to the property at the south east corner of Glenwood and 11<sup>th</sup> Avenue for the purpose of site evaluation and environmental analyses

Chairman Ramirez asked that item #3 be pulled for discussion. Mr. Peake asked that item #4 be pulled for discussion.

Moved by Board Member Vallejo, seconded by Board Member Morris and unanimously carried to approve the consent agenda with items #3 and #4 pulled for discussion.

Item #3) Chairman Ramirez asked for a brief synopsis. He expressed concern that the audit firm, Mayer Hoffman McCann P.C. is the firm that handled the City of Bell. Mr. Salem explained the RDA has three funds: administrative, 20% housing set aside, and debt service. The audit was completed in January and reviewed by staff. The auditors follow standards and works with staff.

Mr. Reyes, of Mayer Hoffman McCann P.C., explained that the situation in Bell was an unfortunate event, and that audit was done by a different office. What happened in the City of Bell could not happen here. Audit staff follow generally accepted auditing standards, they look for back-up on entries made, and they do sample testing.

Moved by Board Member Vallejo, seconded by Board Member Morris and unanimously carried to accept the Annual Financial Report.

Item #4) Mr. Peake stated that staff request the Board approve the executive director to sign all necessary documents regarding this item.

Moved by Board Member Vallejo, seconded by Board Member Chavez and unanimously to approve the site access agreement and give authority to the executive director to sign all necessary documents.

#### **PUBLIC HEARINGS**

No items

#### **REGULAR AGENDA**

No items

#### **DEPARTMENTAL REPORTS**

No items

#### **BOARD MEMBER STATEMENTS AND REPORTS**

No items

#### **CLOSED SESSION**

No items

#### **ADJOURNMENT**

Chairman Ramirez adjourned the meeting at 6:13 p.m.

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Phyllis A. Kraft, Recording Secretary