

MINUTES

**CITY OF DELANO
PLANNING COMMISSION – REGULAR MEETING
September 11, 2013**

CALL TO ORDER

Chairman Barba called the meeting to order at 6:00 p.m. in the City Hall Council Chambers, 1015 – Avenue.

FLAG SALUTE

Commissioner Gonzales led the flag salute.

ROLL CALL

Commissioners present: Irma Barba, Anthony Gonzales, Sandeep Grewal, Gary Langston, Terrence Monrian, Dwight Todd

Commissioners absent: Diana Headrick

OFFICIALS PRESENT

Community Development Director Cariño, City Clerk Kraft, Senior Planner McCabe, Associate Planner Tendai Mtunga

ITEMS FROM THE PUBLIC

No items

CONSENT AGENDA

- 1) Authorization to waive the reading of any ordinance or resolution in its entirety and consenting to the reading of such ordinances or resolutions by title only
- 2) Minutes of regular Planning Commission meeting of July 10, 2013
- 3) Minutes of regular Planning Commission meeting of August 14, 2013

Moved by Commissioner Todd, seconded by Commissioner Grewal, and unanimously carried to approve the Consent Agenda.

PUBLIC HEARINGS

- 4) Public Hearing #2013-15: Conditional Use Permit No. 2013-08, a request for approval of the conversion of a 3,300 square foot shade structure including enclosed restrooms into classroom / meeting spaces, and approval of a concept master plan for future development for church facilities which includes additional sanctuary space, classroom / meeting space adjacent to the existing shade structure and storage space adjacent to the existing church hall building. The project proposes the addition of 90 new vehicle parking spaces on the site, which is located at 1015 Clinton Street (exempt from CEQA)

Ms Cariño stated that staff is requesting this item be continued to October 9, 2013.

Moved by Board Member Grewal, seconded by Board Member Gonzales and unanimously carried to continue Public Hearing #2013-15 to October 9, 2013.

- 5) Public Hearing #2013-16:
 - a) Adoption of a Negative Declaration (E-13-01) for a 17,550 square foot office building adjacent to an existing citrus processing plant at 1701 South Lexington Street
 - b) Site Plan Review No. 2013-06 – a proposal to construct a two story, 17,550 square foot office building adjacent to an existing citrus processing plant at 1701 South Lexington Street, including the addition of 71 off-street parking spaces on the east side of South Lexington Street across from the citrus processing plant.

Mr. Mtunga presented the staff report.

Chairman Barba asked for public comments.

Bill Hylton, 1515 – Avenue, stated concern for pedestrians crossing Lexington Street due to the speed of vehicles traveling that road. Bob Swanson, Swanson Engineering, consultant for the applicant, stated they know there are safety concerns and plans have been submitted to the city's engineering department to address those. There will be a lighted crosswalks.

Chairman Barba closed the public hearing.

There was discussion regarding the number of new employees, pedestrian crosswalks and the speed limit on South Lexington.

Moved by Commissioner Grewal, seconded by Commissioner Monrian and unanimously carried to adopt Resolution No. 2013-18 of the Planning Commission of the City of Delano adopting a Negative Declaration (E-13-01) for Site Plan Review No. 2013-16 located at 1701 South Lexington Street, east of State Route 99 and the Union Pacific Railroad, south of Quinn Court, and west of South Lexington Street.

- 6) Public Hearing #2013-17: Zone Amendment No. 2013-07, a proposal to amend Title 20 (Zoning Ordinance) of the Delano Municipal Code by adding Chapter 20.11.50(2)(d) thereto, requiring the application for and approval of a Conditional Use Permit for consideration of a Determination of Public Convenience or Necessity in accordance with Section 23958.4 of the California Business and Professions Code, in connection with an application for approval of alcoholic beverage sales (exempt from CEQA)

Ms. Cariño presented the staff report.

Chairman Barba asked for public comments. There were no public comments.

Chairman Barba closed the public hearing.

Moved by Commissioner Grewal, seconded by Commissioner Monrian and unanimously carried to adopt Resolution No. 2013-19 of the Planning Commission of the City of Delano recommending to City Council approval of an ordinance amending Title 20 of the Delano Municipal Code by adding Chapter 20.11.50(2)(D) thereto, requiring the application for and approval of a conditional use permit for

consideration of a determination of public convenience or necessity in accordance with Section 23958.4 of the California Business and Professions Code, in connection with an application for approval of alcoholic beverage sales.

REGULAR AGENDA

No items

DEPARTMENTAL REPORTS

7) Business License Processing

Ms. Cariño presented the report. She explained the process for approval of a business license.

Ms. Cariño distributed a public notice for workshops to be held by Kern County Fire regarding the adoption of the 2013 California Building Standards Code and proposed fee changes for Kern County Fire Department.

Ms. Cariño stated the Planning Commission will need to have a special meeting regarding a special project sometime toward the end of October.

COMMISSIONER STATEMENTS AND REPORTS

No items

ADJOURNMENT

Chairman Barba adjourned the meeting at 6:36 p.m.

Phyllis A. Kraft, City Clerk