

MINUTES

**CITY OF DELANO
PENSION COMMITTEE – SPECIAL MEETING
December 15, 2011**

CALL TO ORDER

Chairman Warren called the meeting to order at 3:33 p.m. in the City Hall Council Chambers, 1015 – 11th Avenue.

ROLL CALL

Committee Members present: Lidia Albiar (arrived 3:36 p.m.), Don Campbell, Gerald Gruver, Gary Langston, Ed Warren

Committee Members absent: none

OFFICIALS PRESENT

Finance Director Rios, Assistant Finance Director Bermudez, City Attorney Peake, City Clerk Kraft

SPECIAL AGENDA ITEM

- 1) Discussion and acceptance of Audit of City of Delano's Employee Pension Plan by Mayer Hoffman McCann P.C., An Independent CPA Firm

Ben Reyes of Mayer Hoffman McCann P.C. presented the audit report. He noted the audit concentrated on investments and actuarials. He stated there were no problems with the audit.

Moved by Committee Member Campbell, seconded by Committee Member Langston and unanimously carried to accept the Audit of City of Delano's Employee Pension Plan for the year ended June 30, 2011, and report dated December 8, 2011.

- 2) Review of proposed Ordinance of the City Council of the City of Delano Amending Article 4 of the City of Delano Employee Pension Plan by adding a New Section 4.15 regarding purchase of service credit

Mr. Peake presented the staff report. He noted the new section is very limited in scope. It addresses issues with employees with a 457 Plan and will allow them to transfer funds to the pension plan without a tax liability.

There was discussion regarding the maximum service time credits an employee would be allowed to purchase.

Moved by Committee Member Albiar, seconded by Committee Member Campbell and unanimously carried to adopt Resolution No. 2011-02 of the Pension Committee of the City of Delano recommending that the City Council approve an ordinance amending Article 4 of the City of Delano Employee Pension Plan by adding a new Section 4.15, as amended to add, "the years of service to be credited shall not exceed the actual years of service by more than two (2) years."

3) Discussion and any action regarding Request for Qualification for Actuarial Services for City of Delano's Employee Pension Plan

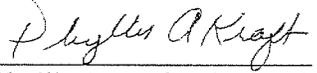
Ms. Rios asked for direction from the committee regarding the RFQ. She asked for a time line for the issuance and deadline for submittal of proposals. She also noted that currently an actuarial report is done every year and most cities have a report done every two to three years. She stated that every two years should be adequate.

After some discussion, the consensus of the committee was that the RFQ should be issued as soon as possible and actuarial reports be done every two years.

Mr. Warren noted the committee members have been provided a balance sheet for the pension fund for their review. Ms. Rios noted the report is for October which is the latest report.

ADJOURNMENT

Moved by Board Member Gruver, seconded by Board Member Campbell, and unanimously carried to adjourn the meeting at 4:13 p.m.


Phyllis A. Kraft
Phyllis A. Kraft, City Clerk