

**RETIREMENT COMMITTEE MINUTES**  
**SPECIAL MEETING OF MARCH 21, 2011**

Chairman Warren called the meeting to order at 4:06 p.m. in the Council Chambers.

**ROLL CALL**

Chairman Edwin Warren: present  
Don Campbell: present  
Gary Langston: present  
Antonio Rangel present

**OTHERS PRESENT**

Lettie DeDios, Finance Director, Trustee  
Phyllis A. Kraft, City Clerk, Trustee  
Richard Kirkwood, Human Resources Director  
Alan Peake, City of Delano Attorney  
Javier E. Villarreal, Recording Secretary

Chairman Ed Warren opened the meeting at 4:06 p.m. with the first item on the Agenda, but Mr. Alan Peake asked if the Committee agreed to start with the item #3 of the Agenda, which refers to the City of Delano Pension Plan Trust Agreement. Mr. Peake asked if anybody has any questions or concerns about this item. He stated that it was discussed on the prior meeting but if there is something else to talk about it, should be better to do it before it goes to City Council. There were no questions or concerns for this item.

Next Mr. Peake suggested going with the Agenda item #2, Pension Plan. On prior meeting there was a concern about article 1.02 from the City of Delano Pension Plan.

Mr. Kirkwood explained that the 8% is only for the calculation of monthly payment (Actuarial Valuation) and not for the funding (interest assumption). This percentage plus other factors such as age, mortality and others are use in order to calculate the Actuarial equivalent. There was a brief discussion about it, and at the end Mr. Peake stated that there were no changes on this subject.

Following it was the item #1 from the Agenda; which referred to an Agreement with Prien Associates, Inc. Mr. Warren asked about article #11 of the agreement; it reads that the Committee has the right to terminate this Agreement at any time by giving written notice to the Actuary. Upon receipt of such note, the Actuary will not commit itself to any further expenditure of time or resources.

Then Mr. Warren referred to the Exhibit and said that under Administrative Services, numbers 14 and 15 are extra services that are not include on the fees provided by Prien Associates. The fee for these extra services would be based on hourly time charges of the Actuary's professional time. The same thing happens under Actuarial Services, numbers 10 through 13. Mr. Warren asked if in both cases, any extra work would have to be approved by the Committee. Mr. Peake said yes. Mr. Warren replied that before it was staff that required those extra services and how it will be from now on. Mr. Alan Peake said that the Committee should be the one dealing with these cases, and he clarified that if the payment doesn't will affect any Pension asset, then staff could deal directly with Prien Associates Inc. for any extra service.

Mr. Don Campbell asked if the Agreement could include that Prien Associates Inc. will attend up to four meetings in a year instead of two meeting for Administration Services and two meetings for Actuarial Services. Also, the Committee members agreed to include number 11 as a regular Actuarial Services and not as an extra service.

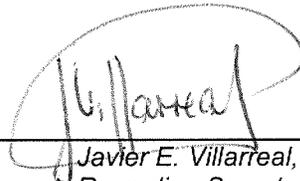
Mr. Peake mentioned about number 13, which refers to Committee representative and suggested that the Committee could appointed the City Manager or the Finance Director in order to represent and act for the Committee, to be able to execute some transactions such as pay bills.

The committee will receive monthly financial and investment reports.

Mr. Warren mention that there is no action needed at this meeting and Mr. Peake said that he just wanted that everyone should feel comfortable with the Agreement and he thanked everyone for been in this meeting.

***ADJOURNMENT***

There being no further business, by motion passed the meeting was adjourned at 4:58 p.m.

A handwritten signature in black ink, appearing to read "J. Villarreal", is written over a horizontal line. The signature is enclosed in a large, hand-drawn oval.

*Javier E. Villarreal,*  
*Recording Secretary*